



KINGFISHER COUNTY COMMISSIONERS

Jeff Moss, District 1
Ray Alan Shimanek, District 2
Heath Dobrovlny, District 3

Phone: (405) 375-3808
Fax: (405) 375-2366

Kingfisher County Courthouse
101 S. Main, Room #9
Kingfisher, OK 73750

January 10, 2022

Bid # 11-21-22

NOTICE TO BIDDERS

Notice is hereby given that the Board of County Commissioners of Kingfisher County will receive sealed bids for the remodeling of the new Health Department. Bids will be accepted at the Kingfisher County Courthouse in the Office of the County Clerk until 4:00pm on the 4th day of February, 2022 to be opened at their regular meeting of February 7th, 2022.

Statement of Work and Specifications, plans and manual of the project to be bid are located online at Southwest Construction News, ISQFT, E-Plan and Dodge plan rooms/websites. Also paper copy is available for viewing (not to take) in the Kingfisher County Engineer's office. The Pre-Bid meeting will be at 10:00am on Thursday, January 20th, 2022 at the project site 421 W. Bowman Ave Kingfisher, OK 73750.

The successful bidder is required to produce a performance bond upon request and to show certificates of Insurance, its limits, and Workers Compensation Insurance. This will be detailed in the Statement of Work and general requirements.

The Board of County Commissioners reserves the right to reject any or all bids. All bidders must complete a statement of non-collusion and a Cashier's Check, a certified check, or a surety bid bond in the amount of five percent (5%) of the gross amount of base bid as a guaranty, shall accompany the sealed proposal of each bidder. Deposits will be returned to the unsuccessful bidders and successful bidders, upon approval of the contract and submission of a 100% Performance Bond, a 100% Statutory Bond, and a 100% Maintenance Bond. Please contact Kingfisher County Clerk's office for bid results at 405-375-3887.

Board of County Commissioners
Kingfisher County Courthouse
Kingfisher, Oklahoma

CHAIRMAN: _____
Heath Dobrovlny
Heath Dobrovlny

ATTEST:

MEMBER: _____
Jeff Moss
Jeff Moss

Jeanne Bowers

MEMBER: _____
Ray Shimanek
Ray Shimanek
Clay Vincent

COUNTY CLERK



DIVISION 00 - PROCUREMENT AND CONTRACTING REQUIREMENTS
ADVERTISEMENT FOR BIDS

SECTION 00 11 13

Sealed bids addressed to the Owner will be received at the Place of Bid until the Time of Bid on the Bid Date and then will be opened and read publicly later.

PROJECT: Kingfisher County Health Department Interior Renovation
421 West Bowman
Kingfisher, OK 73750

OWNER: Kingfisher County Commissioners
101 South Main Street #9.
Kingfisher, OK 73750

BID DATE: February 4th, 2022

TIME OF BID: 4:30pm CDT

PLACE OF BID: Kingfisher County Courthouse Conference Room
101 S. Main Street
Kingfisher, OK 73750

Bids will be opened and read publicly at 9:00am on February 7th at Commissioner Meeting. Bids received more than ninety-six (96) hours, excluding Saturdays, Sundays and holidays, before the time of bid, as well as any bids received after that time, will be returned unopened. Any bids received after the stated Time of Bid will be returned to the Bidder unopened.

Sealed bids addressed to the Kingfisher County Commissioners are requested to perform the construction Work.

The Owner will construct under the general contractor method and will be accepting a single bid for all Work required.

A copy of the Construction Document is on file at the office of the Commissioners and is open for public inspection. Interested parties shall arrange an appointment to review the documents and visit the site. Please do not visit the site without making prior arrangements.

One paper set of Construction Documents will be made available to all interested parties for which a fifty (\$50.00) dollar non-refundable deposit will be required. Electronic (CD) copies are available for twenty-five dollars (\$25.00), each; non-refundable. Electronic Documents (PDF) can be downloaded at no cost. Construction Documents can be requested by contacting the Architect at: 405-360-1300. Document distribution will be provided by the Architect. Architects may need up to 48 business hours for paper set(s) to distribute.

Each Bidder shall submit their Proposal in a sealed envelope. Enclosed with their Proposal shall be executed copies of the Non-Collusion and Business Relationship Affidavits. Any bid not in compliance with the Construction Documents will be rejected.

Each Bidder shall submit, with the Proposal, a Bidder's Bond as required in Laws of Oklahoma and the Construction Documents. Such Bonds may be in the form of an irrevocable letter of credit, cashier's check or bid bond. Cash is not acceptable. All such bonds shall be made payable to the Owner in an amount no less than five (5%) percent of the largest combination of the Base Proposal and any Alternates. The Contractor may be required to forfeit the Bid Bond, to the Owner, in the event the Contractor fails to execute a Contract or fails to provide the required Bonding and Insurances.

Upon the Owner's acceptance of bids, a Contract will be executed between the Owner and the approved Bidder. All bonding and insurance will be attached to the executed Contract.

Bids may not be withdrawn for a period of thirty (30) calendar days after the date of this Bid Opening. The Owner reserves the right to reject any or all Bids and waive any informality or irregularity in any Bids received.

For information concerning any part of the proposed work, contact the Architect: Architects in Partnership, 3220 Marshall Ave., Norman, OK 73072. Telephone: (405) 360-1300.

BY: Kingfisher County Commissioners
101 S. Main Street #9
Kingfisher, OK 73750

END OF SECTION

VENDOR LIST

For Health Department Remodel

Bollenbach Construction 517 N 3rd St Kingfisher, OK 73750 Bob Bollenbach (405) 375-4745	Rick Scott Construction 4303 Pleasant View Rd Ponca City, OK 74601 Brandon Box (580) 762-7027
Waldrop Construction 1528 Linwood Blvd Oklahoma City, OK 73106 (405) 601-6791	

BID BOND

A Bidder's Bond, Certified or Cashier's Check is enclosed in the amount of \$ _____, as required.

STATE OF _____)

) SS:

COUNTY OF _____)

_____ ; of lawful age, being first duly sworn, upon his oath, deposes and says, that he executed the accompanying bid on behalf of the bidder named therein for the construction of the above improvement in KINGFISHER COUNTY, OKLAHOMA, that he had lawful authority so to do and that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any State or County official or employee as to quantity, quality, or price in the prospective contract, or any other terms of said prospective contract; or in any discussions between bidders and any State or County officials concerning exchange of money or other thing of value for special consideration in the letting of a contract; said bidder has neither directly nor indirectly entered into any agreement, express or implied, with any bidder or bidders, having for its object the controlling of the price or amount of such bid or bids, the limiting of the bids or bidders, the parceling or farming out to any bidder or bidders, or other persons of any part of the contract or any part of the profits thereof and that he has not and will not divulge the sealed bid on such public improvement to any person whatsoever, except those having a partnership or other financial interest with him in said bid or bids, until after the sealed bid or bids are opened.

If partnership, give name
and address of each partner

By: _____

Address: _____

Incorporated under the

laws of the State of: _____

Subscribed and sworn to before me this _____ day of _____, 20____.

Notary Public

(SEAL)

My Commission Expires: _____

MAINTENANCE BOND

KNOW ALL MEN BY THESE PRESENT, that _____, Principal, and, a corporation organized under the laws of the State of _____, and authorized to transact business in the State of Oklahoma, as Surety, are held firmly bound unto Kingfisher County, in the penal sum of _____ Dollars (\$ _____) in lawful money of the United States of America, said sum being the contract price, for the payment of which, well and truly to be made, we bind ourselves and each of us, our heirs, executors, administrators, trustees, successors, and assigns, jointly and severally, firmly by these presents.

Dated this _____ day of _____, 20 _____.

The condition of this obligation is such that:

WHEREAS, said Principal entered into a written contract with Kingfisher County Oklahoma, dated _____, 20 _____, for:

**Kingfisher County
Health Department Remodel project**

all in compliance with the plans and specifications therefor, made a part of said contract and on file in the Office of the County Clerk, located in the County Courthouse Building in Kingfisher, Oklahoma.

NOW, THEREFORE, if said Principal shall pay or cause to be paid to Kingfisher County, Oklahoma, all damage, loss, and expense which may result by reason of defective materials and/or workmanship in connection with said work, occurring within a period of **one (1) year** from and after acceptance of said project by Kingfisher County, Oklahoma; then this obligation shall be null and void, otherwise to be and remain in full force and effect.

It is further expressly agreed and understood by the parties hereto that no changes or alterations in said contract and no deviations from the plan or mode of procedure herein fixed shall have the effect of releasing the sureties, or any of them, from the obligations of this bond.

IN WITNESS WHEREOF, the said Principal has caused these presents to be executed in its name and its corporate seal to be hereunto affixed by its duly authorized officers, and the same Surety has caused these presents to be executed in its name and its corporate seal to be hereunto affixed by its attorney-in- fact, duly authorized so to do, the day and year first above written.

Principal:

By: _____

Title

(SEAL)

ATTEST:

Secretary

Surety:

By: _____

Attorney-in-Fact

PERFORMANCE BOND

KNOW ALL MEN BY THESE PRESENT, that _____, Principal, a corporation organized under the laws of the State of _____, and authorized to transact business in the State of Oklahoma, as Surety, are held firmly bound Kingfisher County, Oklahoma, in the penal sum of _____ Dollars (\$) in lawful money of the United States of America, for the payment of which, well and truly to be made, we bind ourselves and each of us, our heirs, executors, administrators, trustees, successors, and assigns, jointly and severally, firmly by these presents.

Dated this _____ day of _____, 20____.

The condition of this obligation is such that:

WHEREAS, said Principal entered into a written contract with Kingfisher County Oklahoma, dated _____, 20____, for:

**Kingfisher County
Health Department Remodel project**

all in compliance with the plans and specifications therefor, made a part of said contract and on file in the Office of the County Clerk, located in the County Courthouse Building in Kingfisher, Oklahoma.

NOW, THEREFORE, if said Principal shall in all particulars, well, truly, and faithfully perform and abide by said contract and each and every covenant, condition, and part thereof and shall fulfill all obligations resting upon said principal by the terms of said contract and specifications and if said principal shall protect and save harmless Kingfisher County, Oklahoma from any pecuniary loss resulting from the breach of any of the items, covenants and conditions of said contract resting upon said principal, then this obligation shall be null and void, otherwise to be and remain in full force and effect.

It is further expressly agreed and understood by the parties hereto that no changes or alterations in said contract and no deviations from the plan or mode of procedure herein fixed shall have the effect of releasing the sureties, or any of them, from the obligations of this bond.

IN WITNESS WHEREOF, the said Principal has caused these presents to be executed in its name and its corporate seal to be hereunto affixed by its duly authorized officers, and the same Surety has caused these presents to be executed in its name and its corporate seal to be hereunto affixed by its attorney-in-fact, duly authorized so to do, the day and year first above written.

Principal:

By:

Title

(SEAL)
ATTEST:

Secretary

Surety:

By:

Attorney-in-Fact

STATUTORY BOND

KNOW ALL MEN BY THESE PRESENT, that _____, Principal, and _____, a corporation organized under the laws of the State of _____, and authorized to transact business in the State of Oklahoma, as Surety, are held firmly bound unto Kingfisher County, Oklahoma, in the penal sum of Dollars (\$_____) in lawful money of the United States of America, for the payment of which, well and truly to be made, we bind ourselves and each of us, our heirs, executors, administrators, trustees, successors, and assigns, jointly and severally, firmly by these presents.

Dated this _____ day of _____, 20____.

The condition of this obligation is such that:

WHEREAS, said Principal entered into a written Contract with Kingfisher County Oklahoma, dated _____, 20____, for:

**Kingfisher County
Health Department Remodel project**

all in compliance with the plans and specifications therefor, made a part of said contract and on file in the Office of the County Clerk, located in the County Courthouse Building in Kingfisher, Oklahoma.

NOW, THEREFORE, if said Principal shall fail or neglect to pay all indebtedness incurred by said Principal or subcontractors of said Principal who performs work in the performance of such contract, for labor and materials and repairs to and parts of equipment used and consumed in the performance of said contract within thirty (30) days after the same becomes due and payable, the person, firm, or corporation entitled thereto may sue and recover on this bond, the amount so due and unpaid.

It is further expressly agreed and understood by the parties hereto that no changes or alterations in said contract and no deviations from the plan or mode of procedure herein fixed shall have the effect of releasing the sureties, or any of them, from the obligations of this bond.

IN WITNESS WHEREOF, the said Principal has caused these presents to be executed in its name and its corporate seal to be hereunto affixed by its duly authorized officers, and the same Surety has caused these presents to be executed in its name and its corporate seal to be hereunto affixed by its attorney-in-fact, duly authorized so to do, the day and year first above written.

Principal:

By: _____

Title

(SEAL)

ATTEST:

Secretary

Surety:

By: _____

Attorney-in-Fact

NOTICE TO PROCEED

TO:

FROM: Kingfisher County Commissioners, Kingfisher County, Oklahoma

YOU ARE HEREBY NOTIFIED that all contract documents have been executed and accepted in relation to the contract on

**Kingfisher County
Health Department Remodel project**

entered into on the ____ day of _____, 20 ____, by and between the County and

_____ and that work may now be commenced in accordance with said Contract.

With a contract time of _____ calendar days, the completion date is the ____ day of _____.

DATED at Kingfisher County, Oklahoma this ____ day of _____, 20____.

Kingfisher County Commissioners, Kingfisher County, Oklahoma

By:  _____
Chairman

cc: County Clerk

INVOICE AFFIDAVIT

STATE OF OKLAHOMA)

) SS.

COUNTY OF KINGFISHER)

The undersigned (architect, contractor, supplier, engineer, or supervisory official) of lawful age, being first duly sworn, on oath says that this invoice, claim or contract is true and correct. Affiant further states that the work, services, or materials as shown by this invoice or claim have been completed or supplied in accordance with the plans, specifications, orders or requests furnished to the affiant. Affiant further states that (s) he has made no payment, given or donated or agreed to pay, give or donate either directly or indirectly to any elected official, officer or employee of the State of Oklahoma, of money or any other thing of value to obtain payment or the award of this contract.

Kingfisher County

Health Department Remodel project

Signature - Contractor or Supplier

Company Name (Print or Type)

Address

City, State, Zip

Subscribed and sworn to before me this _____ day of _____, 20_____.

_____, Notary Public

My Commission Expires: _____

PROPOSAL

TO: Kingfisher County Commissioners
Kingfisher County, Oklahoma

Gentlemen:

Pursuant to the notice inviting proposals, the undersigned bidder herewith submits his proposal.

He declares he has carefully examined the Plans, Specifications and forms of Contract and bonds as set forth in the proceedings for:

Kingfisher County Health Department Remodel project

and that he has reached a full understanding of everything required on said Plans and Specifications, and that he has informed himself as to the kind and quantities of various materials to be furnished and/or the nature and location of the work to be done, and all other matters affecting the work.

The undersigned bidder proposes and agrees that if his proposal is accepted, to enter into contract with the County, on forms prescribed, with approved sureties, within seven (7) days, after notice of award to execute the Contract, and to furnish to the County a satisfactory Performance and Statutory Bond in the sum of 100% of the contract price, guaranteeing the faithful performance of the work and payment of bills.

To do any extra work not covered by the following schedule of prices or stipulated lump sum price which may be ordered by the Commissioner/or designee and to accept as full compensation therefor such prices as may be agreed upon in writing by the Engineer and the Contractor in accordance with Section 108.04 of the General Provisions.

It is further agreed that the Contractor shall begin the work on the date indicated in the Notice to Proceed and to prosecute said work in such a manner as to complete all work contracted for by ____ calendar days following the Notice to Proceed. The Notice to Proceed shall become effective within 30 calendar of the bid opening.

The Contractor shall take out and maintain public liability insurance in accordance with Section 7 of the General Provisions of the Specifications. A copy of said Specifications is now on file in the Office of the County Clerk.

Upon completion of the Contract, the Contractor shall furnish to the County a satisfactory Maintenance Bond in the amount of 100% of the final contract price, guaranteeing the maintenance of the work for a period of ONE (1) year after acceptance by the County.

Accompanying this proposal is a proposal guaranty for 5% of the total bid, payable to Kingfisher County, which is to be forfeited, as liquidated damages, if, in the event that this proposal is accepted, the undersigned shall fail to execute the contract and furnish satisfactory contract bond under the conditions and within the time specified in this proposal. Otherwise said proposal guaranty is to be returned to the undersigned.

CONSTRUCTION CONTRACT

This Contract is made and entered into this _____ day of _____, 20____, by and between Kingfisher County, Oklahoma hereinafter called "County and _____, a(n) _____, hereinafter called "Contractor."

W I T N E S S E T H

WHEREAS, in accordance with the state law and the Public Competitive Bidding act of 1974, 61 Okla. Stat. §§ 101 et seq. (hereinafter collectively referred to as "state law"), the County has caused to be prepared certain plans, specifications, and other bidding documents (the "Bidding Documents") for the work hereinafter described; and,

WHEREAS, in accordance with state law, the County has approved and adopted all of said Bidding Documents and has caused an Invitation to Bid to be given and advertised and has received sealed bids for the furnishing of all labor and materials for:

**Kingfisher County
Health Department Remodel project**

as outlined and set out in the Bidding Documents and in accordance with the terms and provisions of this Contract; and,

WHEREAS, Contractor, in response to said Invitation to Bid, has submitted to the County, in the manner and at the time specified, a sealed bid in accordance with the terms of the Bidding Documents; and,

WHEREAS, the County, in the manner provided by state law, has publicly opened, examined and canvassed the bids submitted and has determined and declared the above-named Contractor to be the lowest responsible bidder on the above described project; and,

WHEREAS, the County has duly awarded this Contract to said Contractor, for the sum named in the bid, to-wit:

Dollars and Cents spelled out here (\$ _____ . _____).

NOW THEREFORE, in consideration of the mutual promises, covenants, and conditions herein stated and in consideration of the mutual benefits, which will accrue to the parties, the sufficiency of which is acknowledged by the parties, the parties agree as follows:

- 1. Incorporation of Bidding Documents. This Contract hereby incorporates, as if fully set out herein, the Plans, Specifications, General Provisions, Special Provisions, Contractor's Proposal and any and all Addendums issued. All of these documents have been provided to and/or by the Contractor and

are on file in the Office of the County Clerk. Hereinafter, these documents shall be collectively referred to as "Bidding Documents."

2. Engagement of Contractor. The County hereby engages Contractor to perform certain construction services for the benefit of the County. Contractor accepts such engagement pursuant to the terms and conditions set forth herein.
3. Scope of Engagement. Contractor shall, in a good and first-class, workmanlike manner, at its own cost and expense, furnish all labor, materials, tools and equipment required to perform and complete said work in strict accordance with the Bidding Documents, with the following additions and/or exceptions: (if none, so state.)

(NONE)

4. Payments to Contractor. The County shall make payments to the Contractor in the following manner:
 - a. On completion of the work, but prior to the acceptance thereof by the County, it shall be the duty of the County Commissioner, or designee, to determine that said work has been completely and fully performed in accordance with this Contract and all incorporated documents; and upon making such determination, said official shall make his final certification to the County.
 - b. The Contractor shall furnish proof that all claims and obligations incurred by him in connection with the performance of said work have been fully paid and settled; said information shall be in the form of an affidavit, which shall bear the approval of the surety on the contract bonds, for payment of the final estimate to the Contractor; thereupon, the final estimate (including retainage, but less any liquidated damages), will be approved and paid, within five (5) days after the first regularly scheduled meeting of the County of the following month.
5. Bargaining. The County and the Contractor have had the opportunity to seek independent legal counsel before entering into this Contract. The language of this Contract shall be construed simply, according to its fair meaning, and not strictly for or against either party.
6. Third Party Beneficiaries. Nothing in this Contract, expressed or implied, is intended to confer upon any person other than the parties hereto and their respective assigns, any rights or remedies under or by reason of this Contract, except as provided expressly herein.
7. Notices. Whenever a notice is required to be given in writing and under the terms of this Contract, or any extension hereunder, such notice shall either be hand-delivered or mailed by certified mail, return receipt requested, and directed to the respective parties at the following addresses:

If to the County:

If to Contractor:

Kingfisher County Commissioners
Kingfisher County Courthouse, 101 South Main, Room#9
Kingfisher, OK 73750

or at such other address as a party shall specify by like notice to the other party hereto. Notices shall be effective on the date of delivery.

- 8. Counterparts. This Contract may be executed in any number of counterparts, and when each party has signed and delivered to the other at least one (1) such counterpart, each counterpart shall be deemed an original, and when taken together with other signed counterparts, shall constitute one (1) agreement; provided, however, this Contract shall not be binding upon the parties hereto until signed by all of the parties.
- 9. Integration and Amendments. This Contract constitutes the entire agreement between the parties and may not be amended, altered, modified or changed in any way except in writing signed by all parties to this Contract and which specifically references this Contract. There are no other agreements, representations or warranties, whether oral or written, regarding the subject matter of this Contract. No course of dealings involving the parties hereto and no usage of trade shall be relevant or admissible to interpret, supplement, explain or in any way vary any of the terms expressly set forth in this Contract. Any amendment to this Contract shall be attached to this Contract and all of the terms in this Contract not addressed in the amendment shall remain in full force and effect.
- 10. Binding Effect. This Contract binds the parties and any successors and assigns of the parties.
- 11. Severability. If any one or more of the sections, sentences, clauses, or parts be held invalid for any reason, the invalidity of such section, sentence, clause, or part shall not affect nor prejudice the applicability and validity of any other provision of this Contract.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be executed on the day and year last written below.

Date: _____

Kingfisher County Commissioners,

Chairman

(SEAL)

ATTEST:

County Clerk

Approved as to form:

Assistant District Attorney

Date: _____

a(n) _____

Signature

Printed Name

Title

ATTEST:

Secretary and/or Witness

State of Oklahoma)
) ss.
County of _____)

_____, of lawful age, being first duly sworn, on oath, says that (s)he is the agent authorized by the Contractor to submit the above Contract to Kingfisher County. Affiant further states that Contractor has not paid, given or donated, or agreed to pay give or donate to any officer or employee of Kingfisher County, any money or other valuable thing, either directly or indirectly, in the procuring of this Contract.

Signature

Printed Name/Title

Subscribed and sworn to before me this _____ day of _____, _____.

(SEAL)

Notary Public

My Commission Expires: _____

My Commission Number: _____

AFFIDAVIT FOR FILING WITH COMPETITIVE BID

State of Oklahoma) SS

County of Kingfisher)

_____, lawful age, being first duly sworn, on oath says, that (s)he is the agent authorized by the bidder to submit the attached bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any county official or employee as to quantity, quality or price in the prospective contract, or any other terms of said prospective contract; or in any discussions between bidders and any county official concerning exchange of money or other thing of value for special consideration in the letting of contract.

Bidder:

Name:

Address:

Phone Number:

Signature

Subscribed and sworn to before me the _____ day of _____, 2017.

Notary Public (or Clerk or Judge)

My commission expires: _____

Note:

Each competitive bid submitted to a county, school district or municipality must be accompanied with the above Affidavit as required by 61 Okla. St. Ann. 138