

Revision February 2021

**STATE OF OKLAHOMA
KINGFISHER COUNTY
PUBLIC SERVICE/ACCESS DRIVE
INSTALLATION**

We, the undersigned, hereby petition the Kingfisher County Board of Commissioners to grant a permit for an access drive installation as described below and in accordance with the provisions as listed.

Private Corporate

Company/Applicant Name (print) _____

Company Contact (print) _____ Contact Number (____) _____

Access Drive Location: _____

_____ (Sec. ____ T-____ R- ____)

Culvert Size (If required) _____ (All applicants must provide their own culverts. Corporate or company applicants must provide all their own supplies i.e. culverts and cover material)

Is this location within a designated Special Flood Hazard Area (SFHA) as determined by FEMA and the National Flood Insurance Program? Yes_____, No_____

If yes, any proposed development in the Kingfisher County Floodplain Area requires a separate permit. For additional assistance, you may contact the Kingfisher County Floodplain Administrator at 405-375-3820

Applicants must contact the district in which the planed drive is to be to notify of intent.

District Contacted for Notice of Intent: Name

_____ Date_____ I hereby attest to the accuracy of the

information contained on this application. I further certify that, in my professional opinion, the facility as installed, the drawings, plans and specifications therefore comply in all respects with the requirements of said permit. The owner, firm, or company of the drive further acknowledges and takes full responsibility for adhering to the guidance set forth and any adverse effects caused by the placement of drives in the County Easement.

Applicants Signature _____

If granted, this permit is subject to the following conditions, requirements, and covenants, to wit:

1. Applicants **must** contact the district in which the planned drive is to be to notify of intent.
District 1 Office (405) 375-4380
District 2 Office (405) 853-4413
District 3 Office (405) 375-5476
2. Applications must be submitted to the County Engineer office, **all permits must be turned in by 3pm the Wednesday prior to the meeting** of the Board of County Commissioners. The petitioner/contractor **shall** contact the County Commissioners Office at the completion of crossing for an onsite inspection.
To: Kingfisher County Commissioners
101 S. Main, Rm#9
Kingfisher, OK 73750
405-375-3808
3. The applicant must agree to hold Kingfisher County harmless for any damage or injury to persons or property caused by or resulting from the construction, maintenance, operation, or repair of the facilities on, under, or over the County right-of-way. The petitioner/contractor will be responsible for any damage resulting from deviation of the plat, or any deleterious effects to county roadway/R-o-W and/or abutting land owner property.
4. Signage to notify the public of what kind of traffic to expect must be posted on corporate drives.
5. Kingfisher County will **not** provide a culvert for access drives. For private drives the County will provide only dirt or shale as a cover material.
6. Culverts must have signed approval from the county prior to permit approval. **Size, length, and material** all must be approved. Pipes must be corrugated poly pipe that meets AASHTOM330, corrugated HDPE pipe that meets AASHTOM294, corrugated metal pipe 16 gauge or better or 5/16" steel pipe. Culvert road top cover must match existing roadway, if the road is an unimproved road the top cover must be shale or rock. **Any culvert put in place becomes property of Kingfisher County.** Okie call must be made. All culverts shall be installed in the center and bottom of the ditch.

Applicant must attach a detailed map showing the proposed location of the drive.

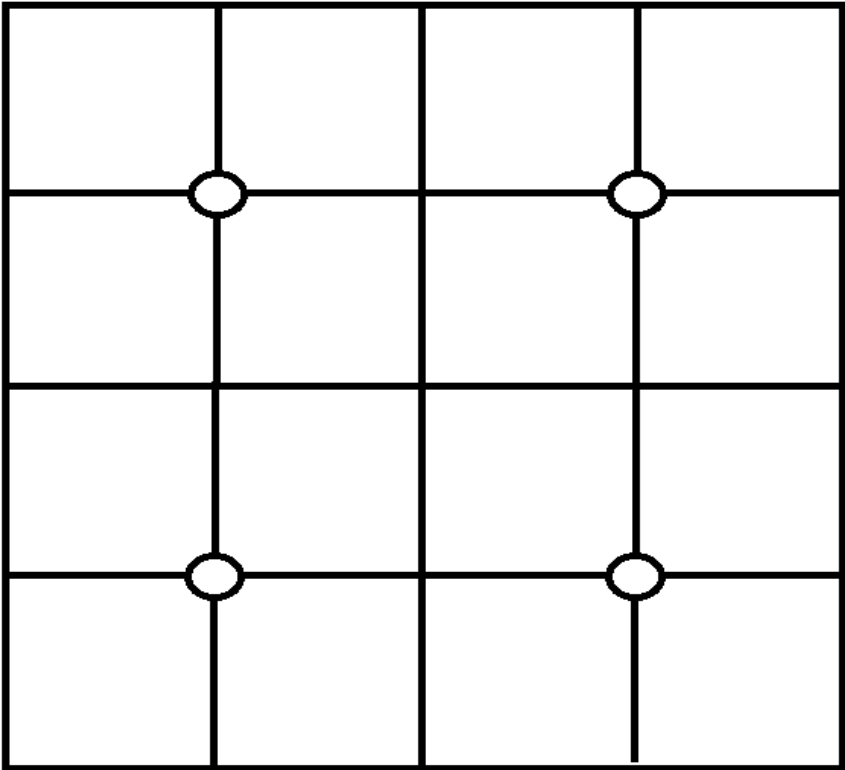
PLAT MAP

LEGAL DESCRIPTION

SECTION _____ TOWNSHIP _____ RANGE _____

QUARTER SECTION _____ QUARTER SECTION _____

ADDITIONAL INFORMATION:



PERMIT APPROVAL

The undersigned Board of County Commissioners do hereby grant the Access Drive described in the application herein above set forth; provided that, the same shall be subject to the terms and conditions of the application incorporated herein by this reference.

Executed and accepted on this _____ day of _____.

BOARD OF COUNTY COMMISSIONERS

Chairman

Vice-Chairman

Member

ATTEST:

County Clerk/Deputy

Dated _____.

PERMIT DENIED

The undersigned Board of County Commissioners do hereby deny the Access Drive described in the application herein above set forth for the following reasons:

Executed and accepted on this _____ day of _____.

BOARD OF COUNTY COMMISSIONERS

Chairman

Vice-Chairman

Member

ATTEST:

County Clerk/Deputy

Dated _____.