

KINGFISHER COUNTY COMMISSIONER MINUTES  
June 13, 2022

Minutes of the regular meeting of Kingfisher County Board of County Commissioners was held on June 13, 2022. Advanced notice of the meeting was posted on bulletin board next to the Commissioners' office, North entrance on June 10, 2022 at 8:55 am.

Chairman Dobrovolny called the meeting to order at 9:00 am with Commissioner Shimanek leading the flag salute. Roll call was read with the following responses: Dobrovolny– present; Jeff Moss– present; Ray Shimanek - present

**Guest:**

Gary Reid, Kingfisher Times and Free Press, Nik Smith, Engineer, Jeannie Boevers, County Clerk and Sam Quick with Ovintiv

**Recognized guest with questions or comments:**

**Correspondence and Report:**

**A. Consent Agenda:**

A motion was made by Shimanek and seconded by Moss to approve the Minutes for Regular meeting held June 6, 2022. Approve Agenda, Purchase Orders, Warrants and Payroll for June 13, 2022 for FY: 21-22

Motion approved with the following votes cast: Dobrovolny – Yes; Moss – Yes; Shimanek – Yes;

FY: 21-22

General:

1744	Kingfisher Office Supply	\$157.94	M & O
1745	KPWA	\$693.94	M & O
1746	Ace Hardware	\$129.50	M & O
1747	Eureka Water Co.	\$35.39	M & O
1748	Fleetcor Tech	\$5,082.47	M & O
1749	Kingfisher Office Supply	\$672.00	M & O
1750	KPWA	\$970.38	M & O
1751	KPWA	\$1,765.75	M & O
1752	Cimarron Electric	\$2,988.04	M & O
1753	Treece Yard Care, LLC	\$420.00	M & O
1754	DC Window Services	\$500.00	M & O
1755	Hennessey Utilities Auth.	\$329.47	M & O
1756	KPWA	\$213.97	M & O
1757	Eureka Water	\$27.94	M & O
1758	Pioneer Telephone	\$729.26	M & O
1759	Pioneer Telephone	\$174.51	M & O
1760	The Digi Group	\$54.86	M & O
1761	Kingfisher Office Supply	\$538.00	M & O
1762	Ace Hardware	\$1.48	M & O
1763	American Elevator Co., Inc.	\$198.45	M & O
1764	OA Cheeks	\$3,900.00	M & O

1765	Pioneer Telephone Coop.	\$761.25	M & O
1766	Pioneer Cellular	\$464.44	M & O
1767	Ace Hardware	\$26.99	M & O
1768	ACCO	\$130.00	M & O
1769	Kingfisher Office Supply	\$1,836.36	M & O
1770	Pioneer Internet	\$137.37	M & O
1771	Tisdal & O'Hara	\$19,544.84	M & O
1772	Pioneer Telephone	\$138.85	M & O
1773	Pioneer Telephone	\$201.17	M & O
1774	Pioneer Telephone	\$179.98	M & O
1775	Pioneer Telephone	\$44.77	M & O
1776	Pioneer Telephone	\$155.55	M & O
1777	US Postmaster	\$210.00	M & O
1778	Pittsburg Co. Assessor	\$237.50	M & O
1779	Pioneer Telephone	\$55.43	M & O
1780	Pioneer Telephone	\$31.77	M & O
1781	Eureka Water	\$39.14	M & O
1782	Crandall & Sanders	\$165.00	M & O
1783	Eureka Water	\$63.74	M & O
1784	Pioneer Telephone	\$30.47	M & O

Highway:

1929	Dolese Bros. Co.	\$1,055.51	M & O
1930	Atwoods	\$287.10	M & O
1931	Cintas Corp.	\$102.36	M & O
1932	Endres & Mueggenborg	\$1,880.38	M & O
1933	Yellowhouse Machinery	\$503.98	M & O
1934	Ace Hardware	\$140.03	M & O
1935	K & S Tire, Inc.	\$2,411.88	M & O
1936	Lightle Sand and Const.	\$15,111.82	M & O
1937	Dover Public Works	\$42.60	M & O
1938	Jim's Welding	\$340.29	M & O
1939	Kingfisher Office Supply	\$211.88	M & O
1940	Rother Brother	\$170.51	M & O
1941	L & M Supply	\$70.06	M & O
1942	Garrison Lumber Co., Inc.	\$406.52	M & O
1943	Yellowhouse Machinery	\$2,059.51	M & O
1944	Culligan	\$44.00	M & O
1945	Four J's Tire Service	\$1,452.90	M & O
1946	P & K Equipment	\$277.94	M & O
1947	Truckpro, LLC	\$379.66	M & O
1948	Ace Hardware	\$454.39	M & O
1949	Atwoods	\$15.24	M & O
1950	Cintas Corp.	\$74.88	M & O
1951	Dollar Trucking	\$17,964.45	M & O
1952	Eureka Water	\$90.29	M & O
1953	Hoskins Gypsum co.	\$25,181.20	M & O
1954	K & S Tire	\$1,699.35	M & O

1955	Endres & Mueggenborg	\$1,154.24	M & O
1956	P & K Equipment	\$61.02	M & O
1957	Standley Systems, LLC	\$32.00	M & O
1958	Yellowhouse Machinery	\$2,498.48	M & O
1959	Lightle Sand and Const.	\$21,342.60	M & O
1960	Earnheart Oil	\$25,847.58	M & O
1961	Dollar Trucking	\$4,539.60	M & O
1962	Kingfisher Pipe Sales & Service	\$400.00	M & O
1963	Yellowhouse Machinery	\$2,031.93	M & O
1964	Circuit Engineering Dist. #8	\$750.00	M & O
1965	Francis Enterprises Const. Ser.	\$750.00	M & O
1966	Rolling Prairie	\$216.30	M & O
1967	Sooner Coop.	\$299.00	M & O
1968	Entero Services	\$45.00	M & O

Health Dept.:

260	Okla. State Dept. of Health	\$57,132.35	Personal Services
261	Seasha Schroeder	\$87.75	Travel
262	Okla. State Dept. of Health	\$51,814.99	Personal Services
263	Pioneer Telephone	\$1,042.04	M & O
264	Firstnet/AT&T	\$226.96	M & O
265	McKesson	\$323.41	M & O
266	Amazon.com	\$195.43	M & O
267	Claudia Rodriguez	\$300.00	M & O
268	Chad Cooper	\$150.00	M & O

Sheriff Service Fee:

301	US Foodservice	\$2,479.54	M & O
302	US Foodservice	\$2,999.78	M & O
303	Kingfisher Office Supply	\$249.81	M & O
304	Jacksons of Kingfisher	\$836.72	M & O

Extension Sales Tax:

78	Eureka Water	\$14.24	M & O
79	Pioneer Telephone	\$186.52	M & O
80	Lindy C Peterman	\$86.87	Travel
81	Bryan Kennedy	\$360.25	Travel

Fair Sales Tax:

128	KPWA	\$1,724.78	M & O
129	Pioneer Telephone	\$289.47	M & O
130	Event Planning	\$457.50	M & O

Library Sales Tax:

82	Standley Systems	\$631.90	M & O
83	Donna Mae Patterson	\$815.00	M & O
84	Aqualife Aquarium	\$309.00	M & O

Sheriff Sales Tax:

214	Total Spraying Solutions	\$1,500.00	M & O
215	Johnson Controls	\$15,329.00	M & O

¼ cent Rural Fire Dept.:

34	Okla. Enviro. Mgmt. Auth.	\$131.00	M & O
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Museum Sales Tax:

110	Ace Hardware	\$71.75	M & O
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½ cent Rural Fire Dept.:

278	Sooner Coop.	\$173.49	M & O
279	O'Reilly Auto Parts	\$59.96	M & O
280	Pioneer Cellular	\$240.07	M & O
281	AT & T	\$440.44	M & O
282	Pioneer Cellular	\$153.57	M & O

E-911 Sales Tax:

45	Pioneer Telephone	\$726.80	M & O
46	Pioneer Cellular	\$97.74	M & O
47	Pioneer Telephone Coop.	\$594.45	M & O

Resale Property:

66	Kingfisher County Clerk	\$22.00	M & O
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**Action Items:**

A motion was made by Shimanek and seconded by Moss to approve going into Executive Session for consideration, discussion and possible action to enter Executive Session, upon the advice of legal counsel, for the purpose of confidential communications between the Board of County Commissioners of Kingfisher County and its attorney concerning the following referenced lawsuit:

Melissa Stanford v Kingfisher County  
USDC for the Western District of Oklahoma  
Case No. CIV-22-320-JD

Public disclosure of these confidential communications would seriously impair the ability of the Board and its attorney to properly process and defend this litigation. As such, the communications in this Executive Session are confidential (Authority: Title 25 Okla. Statute, § 307(B)(4))

Motion approved with the following votes cast: Dobrovolny – Yes; Moss – Yes; Shimanek – Yes.

A motion was made by Shimanek and seconded by Moss to come out of Executive Session for the consideration, discussion and possible action to return to regular meeting and vote to take any necessary action related to the Executive Session identified for:

Melissa Stanford v Kingfisher County  
USDC for the Western District of Oklahoma  
Case No. CIV-22-320-JD

The Board voted to appoint Sheriff Dennis Banther to respond to the questions in the discovery phase. Motion approved with the following votes cast: Dobrovolny – Yes; Moss – Yes; Shimanek – Yes.

A motion was made by Moss and seconded by Shimanek to approve the Resolution #32 for the bridge carrying the County Road EW-760 over Kingfisher Creek in Kingfisher County is eligible for the Nation Register of Historic Places and will be replaced by constructing a new bridge on a new location. Motion approved with the following votes cast: Dobrovolny – Yes; Moss – Yes; Shimanek – Yes.

A motion was made by Shimanek and seconded by Moss to approve Resolution #43 for disposing of equipment for Dist. 2.

2020 Cat Motor Grader                      D-3070037                      N9400330

Motion approved with the following votes cast: Dobrovolny – Yes; Moss – Yes; Shimanek – Yes.

A motion was made by Shimanek and seconded by Moss to approve Resolution #17 Declaration of Surplus for Dist. 3

2020 JD Tractor 6155M                      D-3040045                      1L06155MLKG945157

2020 JD Tractor 6155M                      D-3040046                      1L06155MEKG948269

Motion approved with the following votes cast: Dobrovolny – Yes; Moss – Yes; Shimanek – Yes.

A motion was made by Shimanek and seconded by Moss to approve Legal Representation Agreement between the Board of County Commissioners, Kingfisher County and Andrew E. Karim, of Counsel with Harrison & Mecklenburg, Inc. in the amount of \$295.00 per hour, other attorneys Range \$200.00 – \$250.00 per hour and Legal Assistants – Maximum of \$90.00 per hour.

Motion approved with the following votes cast: Dobrovolny – Yes; Moss – Yes; Shimanek – Yes.

A motion was made by Shimanek and seconded by Moss to approve ACCO-Sig Workman’s Compensation Renewal for FY: 2022-2023 in the amount of \$200,308.00 and pay it all at once. Motion approved with the following votes cast: Dobrovolny – Yes; Moss – Yes; Shimanek – Yes.

A motion was made by Shimanek and seconded by Moss to approve Election Board and District Attorney Reimbursement form for May, 2022.

Motion approved with the following votes cast: Dobrovolny – Yes; Moss – Yes; Shimanek – Yes.

A motion was made by Moss and seconded by Shimanek to approve County Road Right of Way for Ovintiv.

1. Starting in the E2 SW Sec. 20-15-6 ending in SW Sec. 33-15-6                      12” Lay Flat                      Dist. 1
2. Starting in the SE Sec. 26-15-7 ending in SW Sec. 31-15-6                      12” Lay Flat                      Dist. 1

Motion approved with the following votes cast: Dobrovolny – Yes; Moss – Yes; Shimanek – Yes.

A motion was made by Moss and seconded by Shimanek to **DISAPPROVE** County Road Right of Way for Ovintiv.

1. Starting in the SW Sec. 36-16-7 ending in SE Sec. 20-15-6                      12” Lay Flat                      Dist. 1

Motion approved with the following votes cast: Dobrovolny – Yes; Moss – Yes; Shimanek – Yes.

A motion was made by Shimanek and seconded by Moss to approve County Road Right of Way for Markwest Energy.

1. Starting in the NW NW Sec. 17-17-9 ending in SW SW Sec.8-17-9                      12” Steel                      Dist. 3

Motion approved with the following votes cast: Dobrovolny – Yes; Moss – Yes; Shimanek – Yes.

A motion was made by Shimanek and seconded by Moss to approve County Road Right of Way for K & Construction, LLC. Dist. 1

1. Starting in the SE SE Sec. 17-17-5 ending in NW NW Sec. 21-17-5 12"/3" Lay Flat/Poly Dist. 1
2. Starting in the NW NW Sec. 17-17-5 ending in NW NE Sec. 18-17-5 3" Poly Dist. 1
3. Starting in the NW SE Sec. 35-18-6 ending in SW SW Sec. 36-18-6 12"/3" Lay Flat/Poly Dist. 2

Motion approved with the following votes cast: Dobrovolny – Yes; Moss – Yes; Shimanek – Yes.

A motion was made by Shimanek and seconded by Moss to approve the Public Service/Access Drive Installation for RK&R Dozer Service.

Location: CR 2710 & 820 Rd. 700' West North side Sec. 29-16-9

Culvert Size: 20" x 120'

Motion approved with the following votes cast: Dobrovolny – Yes; Moss – Yes; Shimanek – Yes.

A motion was made by Shimanek and seconded by Moss to approve the Bridge Inspection Invoice – CED & Consultant. Number of bridges – 3 in the amount of \$901.50

Motion approved with the following votes cast: Dobrovolny – Yes; Moss – Yes; Shimanek – Yes.

A motion was made by Shimanek and seconded by Moss to approve the Estimate of Needs and Request for Appropriations and transfers for the month of May, 2022. See Attached:

Motion approved with the following votes cast: Dobrovolny – Yes; Moss – Yes; Shimanek – Yes.

New Business: CED meeting Wednesday, June 15, 2022 in Alva.

Wheatheart meeting Thursday, June 16, 2022 in Enid

Adjournment:

A motion was made by Shimanek and seconded by Moss to adjourn.

Motion approved with the following votes cast: Dobrovolny – Yes; Moss – Yes; Shimanek – Yes.

Adjourned at 9:28 am

***Details concerning the above listed purchase orders/claims are available in the County Clerk's Office. All records are open to the public, and any person may examine same during regular office hours.***

Approved this 21<sup>st</sup> day of June, 2022.

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Heath Dobrovolny – Chairman

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Jeff Moss – Vice Chairman

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Ray Shimanek– Member

ATTEST:

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Jeannie Boevers, County Clerk

APPROPRIATIONS FOR THE MONTH OF April, 2022

Highway Unrestricted	Dist. 1	\$441,460.54
Highway Unrestricted	Dist. 2	\$403,496.69
Highway Unrestricted	Dist. 2 Capital Outlay	\$272,833.00
Highway Unrestricted	Dist. 3	\$417,698.55
MV/CIRB	Dist. 1	\$5,795.42
MV/CIRB	Dist. 2	\$5,298.67
MV/CIRB	Dist. 3	\$5,464.26
Law Library	M & O	\$788.01
Resale Property	M & O	\$27,829.01
Excess Resale	M & O	\$
CBRIF Dist. 1	M & O	\$16,774.63
CBRIF Dist. 2	M & O	\$16,774.62
CBRIF Dist. 3	M & O	\$16,774.62
911 Emergency 2L	M & O	\$17,881.28
County Clerk Lien Fees	Travel	\$2,194.92
County Clerk-Preservation	M & O	\$5,993.97
Court Clerk Records Management	M & O	\$578.25
Flood Plain	M & O	\$1,000.00
Road & Bridge Sales Tax	Dist. 1	\$87,370.40
Road & Bridge Sales Tax	Dist. 2	\$87,370.40
Road & Bridge Sales Tax	Dist. 3	\$87,370.40
Drug Court	M & O	\$100.00
Board of Prisoners	Personal Services	\$
Board of Prisoners	M & O	\$3,069.20
Sheriff Service Fees	Personnel	\$4,000.00
Sheriff Service Fees	M & O	\$5,771.78
Sheriff Service Fees	Capital Outlay	\$
Sheriff Service Fees	Training	\$
Sheriff Service Fees	Courthouse Sec	\$1,533.02
Commissary	M & O	\$773.22
Mortgage Tax Certificate	Travel	\$270.00
County Assessors Visual Insp	M & O	\$401.99
Jail 10 year Sales Tax	Capital Outlay	\$117,950.01
CRIF - ETR	M & O	\$
Controlled Dangerous Substance	M & O	\$
Kingfisher County Property Forfeiture Fund	M & O	\$
Estray Animals	M & O	\$
LEPC	M & O	\$
REAP – Rural Water Dist. #3	M & O	\$
Protest Tax	M & O	\$
Donations	M & O	\$
American Rescue Plan Act (ARPA)	M & O	\$6.81
<b>¼ Cent Sales Tax</b>		
Big 4	M & O	\$1,638.20
Cashion	M & O	\$1,638.20
Dover	M & O	\$1,638.20



Hennessey	M & O	\$1,638.20
Kingfisher	M & O	\$1,638.20
Loyal	M & O	\$1,638.20
Okarche	M & O	\$1,638.20
Omega	M & O	\$1,638.20

**½ Cent Sales Tax**

Sheriff	M & O	\$
Sheriff	Capital Outlay	\$39,316.68
Commissioners-Dist. 1	M & O	\$24,463.72
Commissioners-Dist. 2	M & O	\$24,463.71
Commissioners-Dist. 3	M & O	\$24,463.71
Agriculture	Personnel	\$20,968.90
Museum	M & O	\$10,484.45
General	M & O	\$39,316.67
Big 4 FD	M & O	\$1,714.21
Cashion FD	M & O	\$2,610.63
Dover FD	M & O	\$4,956.52
Hennessey FD	Capital Outlay	\$8,985.17
Kingfisher FD	M & O	\$5,032.54
Loyal FD	M & O	\$
Loyal FD	Capital Outlay	\$4,919.83
Okarche FD	M & O	\$3,394.34
Omega FD	M & O	\$2,461.22
Hennessey Library	M & O	\$2,621.11
Kingfisher Library	M & O	\$2,621.11
Hennessey Library	Capital Outlay	\$
Free Fair	Personnel	\$15,726.67
911 Sales Tax	Personnel	\$23,590.01

Transfer Appropriations: Transfer from Dist 1. M & O to Personal Services - \$25,000.00  
 Transfer from Dist. Atty. Law Library to Dist. Atty. M & O - \$109.90  
 Transfer from Court Clerk Part Time to Court Clerk Travel - \$525.00