

KINGFISHER COUNTY COMMISSIONER MINUTES
OCTOBER 30, 2023

Minutes of the regular meeting of Kingfisher County Board of County Commissioners was held on October 30, 2023. Advanced notice of the meeting was posted on bulletin board next to the Commissioner’s office, north entrance on October 27, 2023 at 8:55 am.

Chairman Heath Dobrovlny called the meeting to order at 9:00 am with Commissioner Shimanek leading the flag salute. Roll call was read with the following responses: Dobrovlny – present; Moss – present; Shimanek – absent .

Guest: Gary Reid, Kingfisher Times and Free Press; Nik Smith, Engineer and Jeannie Boevers, County Clerk

Recognize guest with questions or comments: None

Correspondence and Reports: None

Discussion: Steve Loftis, Emergency Mgmt. Director spoke to the board about the Hazard Mitigation Plan Public Survey said that it would be published in the Kingfisher Times and Free Press and he would encourage Public Participation.

Consent Agenda:

- A. A motion was made by Moss and seconded by Dobrovlny to approve minutes for Regular meeting held October 23, 2023 and Agenda, Purchase Orders, Warrants, Payroll for October 30, 2023 for FY:22-23 and FY:23-24.

Motion approved with the following votes cast: Dobrovlny – yes; Moss – yes; Shimanek – absent.

Action Items:

FY: 23-24

General:

610	Pioneer Telephone	\$125.84	M & O
611	AF3 Technical Solutions	\$58.45	M & O
612	Eureka Water Co.	\$24.94	M & O
613	AF3 Technical Solutions	\$582.49	M & O
614	ONG	\$169.49	M & O
615	ONG	\$385.06	M & O
616	ONG	\$229.31	M & O
617	OSU	\$65.00	M & O
618	ONG	\$368.50	M & O
619	Ulanda Heckman	\$182.58	Travel
620	Amazon Business	\$81.01	M & O
621	Amazon Business	\$37.17	M & O
622	Amazon Business	\$33.97	M & O

623	Shawna Butts	\$45.85	Travel
700	Ray Shimanek	\$1,000.00	M & O
Highway:			
578	Ernest Hellwege	\$5,060.00	M & O
579	Schwarz Asphalt	\$68,192.25	M & O
580	MSC 410633	\$53.30	M & O
581	Lightle Sand & Const.	\$30,741.39	M & O
582	Standley Systems	\$14.42	M & O
583	Schwarz Asphalt	\$21,042.00	M & O
584	Schwarz Asphalt	\$28,894.50	M & O
585	33 Welding	\$256.00	M & O
586	Schwarz Oil Co.	\$23,891.90	M & O
587	M6 Hydraulics	\$556.59	M & O
588	Wako, LLC	\$182.57	M & O
589	Terrastar, Inc.	\$975.00	M & O
590	Schwarz Asphalt	\$17,532.75	M & O
591	Schwarz Asphalt	\$14,182.50	M & O
592	Unifirst First Aid & Safety	\$193.21	M & O
593	Horn & Son	\$13,950.00	M & O
594	Aramark	\$146.36	M & O
595	Dollar Trucking	\$37,136.65	M & O
596	Chisholm Trail Tech.	\$220.00	M & O
Health Dept.:			
89	Claudia Rodriguez	\$350.00	M & O
90	Cade Cooper	\$150.00	M & O
91	Staples Business	\$174.70	M & O
92	Rita Johnson	\$31.44	Travel
Sheriff Service Fee:			
92	The Home Depot Pro	\$777.58	M & O
93	Standley Systems	\$121.68	M & O
94	Jessica Osterholt	\$480.00	M & O
Extension Sales Tax:			
35	Okla. State University	\$13,333.33	Personal Services
RBST:			
3	The Railroad Yard	\$1,817.60	M & O
4	Horn & Son Construction	\$16,480.00	M & O
5	Circuit Engineering Dist. 8	\$37,791.44	M & O
6	Horn & Son Construction	\$2,800.00	M & O
Jail Sales Tax:			
98	Automatic Fire Control	\$248.16	M & O
¼ cent Rural Fire Dept.:			
31	Lee Skinner	\$3,020.00	M & O
32	Lee Skinner	\$4,295.00	M & O
33	Lee Skinner	\$650.0	M & O
Commissioner Sales Tax:			

2	Terrastar, Inc.	\$7,050.00	M & O
½ cent Rural Fire Dept.:			
66	ONG	\$32.63	M & O
Law Library:			
10	Law Library Revolving Fund	\$5,293.92	M & O
FISCAL YEAR 2022-2023			
¼ cent Rural Fire Dept.:			
174	The Fire Store	\$6,152.52	M & O

- A. A motion was made by Moss and seconded by Dobrovolny to approve the Condemnation Attorney Legal Fees to Durbin, Larimore & Ballick, P.C. in the amount of \$1,000.00 Case No. CV-2023-52 - Invoice #116780
Services Rendered 9-1-2023 – 9-30-2023. Project Uncle John Creek.
Motion approved with the following votes cast: Dobrovolny – yes; Moss – yes; Shimanek – absent.
- B. A motion was made by Moss and seconded by Dobrovolny to approve removing Dave Slezcicky as Requisitioning Officer and adding Richard Butts as Requisitioning Officer and removing Richard Butts as Receiving Officer for Kingfisher Fire Dept.
Motion approved with the following votes cast: Dobrovolny – yes; Moss – yes; Shimanek – absent.
- C. A motion was made by Moss and seconded by Dobrovolny to approve Resolution #88 for Disposing of Equipment for the County Clerk’s Office
Eltron Thermal Label Printer F-214-04 Serial #41J112601599 \$459.00 8/19/2011
Motion approved with the following votes cast: Dobrovolny – yes; Moss – yes; Shimanek – absent.
- D. A motion was made by Moss and seconded by Dobrovolny to approve Resolution #89 for Disposing of Equipment and the for District 1.
2017 Ram 5500 Pickup 371-307-0029 Serial/Vin # 3C7WRNAL9GH727704 \$41,454.00
5/15/2017.
Motion approved with the following votes cast: Dobrovolny – yes; Moss – yes; Shimanek – absent.
- E. A motion was made by Moss and seconded by Dobrovolny Exemption Certificate for the purchase of the belly dump trailers. Irwin Trailer Company, LLC needs signatures because the counties are not required to pay FET(federal excise tax)
Motion approved with the following votes cast: Dobrovolny – yes; Moss – yes; Shimanek – absent.
- F. A motion was made by Moss and seconded by Dobrovolny to approve Kingfisher County Hazard Communication Policy.
Motion approved with the following votes cast: Dobrovolny – yes; Moss – yes; Shimanek – absent.

- G. A motion was made by Moss and seconded by Dobrovolny to approve Kingfisher County Personal Protective Equipment Policy.
Motion approved with the following votes cast: Dobrovolny – yes; Moss – yes; Shimanek – absent.
- H. A motion was made by Moss and seconded by Dobrovolny to approve Kingfisher County Emergency Action Plan Program
Motion approved with the following votes cast: Dobrovolny – yes; Moss – yes; Shimanek – absent.
- I. A motion was made by Moss and seconded by Dobrovolny to approve Kingfisher County Safety & Loss Control Program
Motion approved with the following votes cast: Dobrovolny – yes; Moss – yes; Shimanek – absent.
- J. A motion was made by Dobrovolny and seconded by Moss to approve County Road Right of Way for K & J Construction
1. Starting in the SE SW Sec. 35-18-5 ending in NW NE Sec. 34-18-5 12”/3” Lay Flat Dist. 2
Motion approved with the following votes cast: Dobrovolny – yes; Moss – yes; Shimanek – absent.
- K. A motion was made by Dobrovolny and seconded by Moss to approve County Road Right of Way for BCE-Mach II Midstream Holdings, LLC
1. Starting in the SW SE Sec. 27-18-5 ending in NW NE Sec. 34-18-5 10” Poly Dist. 2
Motion approved with the following votes cast: Dobrovolny – yes; Moss – yes; Shimanek – absent.
- L. A motion was made by Dobrovolny and seconded by Moss to approve County Road Right of Way for Okarche Rural Water Dist.
1. Starting in the NE Sec. 23-15-9 ending in NW Sec. 24-15-9 2” Poly Dist. 3
Motion approved with the following votes cast: Dobrovolny – yes; Moss – yes; Shimanek – absent.
- M. A motion was made by Moss and seconded by Dobrovolny to approve claim form for Pinnacle Consulting Management Group, Inc.
Project: EW 760 over Kingfisher Creek J/P 34618(04) for services ending 9/30/2023.
This is for: (3) Write legal descriptions/prepare easements: Parcels 1/5, 2/4, 3 and (3) Right of Way Staking Parcels 1/5, 2/4, 3 in the amount of \$5,400.00
Motion approved with the following votes cast: Dobrovolny – yes; Moss – yes; Shimanek – absent.
- N. A motion was made by Moss and seconded by Dobrovolny to TABLE the claim form for Pinnacle Consulting Management Group, Inc. to next Monday, so that Commissioner Shimanek will be here to approve it.

Project: EW 730 over Unnamed Creek J/P 34692(04) for services ending 9/30/23

In the amount of \$3,000.00.

Motion approved with the following votes cast: Dobrovolny – yes; Moss – yes; Shimanek – absent.

O. New Business:

P. Adjournment:

A motion was made by Moss and seconded by Dobrovolny to adjourn.

Motion approved with the following votes cast: Dobrovolny – yes; Moss – yes; Shimanek – yes.

Adjourned at 9:15 am

Details concerning the above listed purchase orders/claims are available in the County Clerk's Office. All records are open to the public, and any person may examine same during regular office hours.

Approved this 6th day of November, 2023

Heath Dobrovolny, Chairman

Jeff Moss – Vice Chairman

Ray Shimanek – Member

ATTEST:

Jeannie Boevers, County Clerk